

# **Hampton Chase Recreation Association**

## **POOL RULES AND REGULATIONS**

The following Hampton Chase Recreation Association (HCRA) Pool Rules and Regulations are for the benefit of all Members and their guests. These rules have been established by the HCRA Board of Directors to ensure the safe and sanitary operations of the facilities. All persons utilizing this facility do so at their own risk, and assume complete responsibility for themselves, their families, and their guests.

These rules comply with the Swimming Pool Ordinance and Regulations of Fairfax County, Commonwealth of Virginia and all other applicable county, state and federal regulations and statutes. Any changes to such county, state and federal regulations and statutes may alter the Pool Rules and Regulations, as detailed below.

The Board of Directors has delegated authority to the Pool Management Company, which includes, but is not limited to, the Pool Manager and Lifeguards (Pool Staff), for day-to-day maintenance of order, safety, and cleanliness in and around the pool area and facility; for supervising the Pool Staff; for the general enforcement of these Pool Rules and Regulations; and for ensuring compliance with any other governmental requirements and regulations, as required. Members are requested to instruct their family members and guests to observe all Pool Rules and Regulations and to obey the instructions of the Pool Staff.

The pool hours of operation and schedule can be found on Appendix 1: Pool Hours of Operation and are established by the Board of Directors. Pool hours of operation and related schedule are subject to change by the Board of Directors, and any change to the hours or schedule will be posted at the Pool Clubhouse and on the HCRA website. Inclement weather or other conditions beyond our control may cause the facility to close temporarily and without notice. HCRA and/or the Pool Staff will make such reasonable notice of such closure and expected re-opening, where possible.

### **I. Membership**

A Member shall mean, or refer to, every person or entity that holds a membership in the Hampton Chase Recreation Association (HCRA). For the purpose of these Pool Rules and Regulations, and for pool registration, three (3) types of membership exist:

- A. Homeowner Membership: A Homeowner Membership encompasses those resident property owners with a mandatory membership and who are in good standing with HCRA (including the homeowner and immediate family) as defined in the Bylaws. For annual registration, proof of ownership and residence will be required for all family members. Such documentation shall be determined by the Board of Directors and requires evidence of a person's identity and resident address, such as a Virginia state issued identification card.

- B. Resident Membership: A Resident Membership encompasses the tenant and immediate family where the Homeowner Member does not reside in his/her home. The Homeowner Member may (with a power of revocation) transfer his/her pool privileges to the tenant residing there, provided the Homeowner Member is in good standing. Under no circumstances can the Homeowner Member and tenant both hold pool membership. Documentation will be required to show residence, tenancy and the Homeowner Member's power of revocation. The registered homeowner and/or tenant must notify the HCRA Management Company of the tenant's information so that they can be issued pool access.
- C. Associate Membership: The Board of Directors is empowered to authorize the sale of Associate Memberships, outside of the HCRA property boundaries, as per the Bylaws. The Board of Directors will determine which outside associations are eligible for membership on an annual basis. An Associate Membership encompasses the Associate Member and immediate family. Associate Members need to provide documentation as to their residence in an authorized associate membership area and proof of purchase of an Associate Membership. Such documentation shall be determined by the Board of Directors.
- D. All Members who purchases an annual membership are permitted to rent the grassy areas around the pool deck, as specified in the association rental agreement, during the pool season (Memorial Day to Labor Day). Resident and Associate Members are not granted any rights outside of the pool season and may not rent the clubhouse or sponsor community events off-season.
- E. All members shall apply for membership through the online application portal found on the HCRA website. Each homeowner shall be required to access the system and provide the required information for application, as requested therein. All applications will be approved by the HCRA's Management Company, verifying that all dues and any outstanding balances have been paid in full by the applying member, prior to the start of the pool season. It is the obligation of each Member to ensure their membership application and related files contain accurate information and are updated as necessary.

## II. Right to Pool Use

Each Member wishing to use the pool must complete an online application each year (a link can be found on the HCRA website). The privilege to use the pool and related facilities will be suspended for any Member who is sixty (60) days delinquent in the payment of dues. Members NOT in good standing will NOT be granted access to the pool by the HCRA, its Management Company, or the Pool Management Company. Only those Members who are in good standing and have been approved will be admitted. A Member's right of usage may be suspended for violation of the HCRA Bylaws, pool or clubhouse rules, or for failure to pay dues (including any special or damage assessments). If pool access is refused, suspended, or revoked, there shall be no refund for any part of the annual dues. A list of all Members in good standing will be obtained by the Board of Directors at the start of the pool season from the Management Company.

A. Guests: All Guests must be accompanied by a Member, aged 12 or older, who is in good standing with HCRA. The sponsoring Member must be present at all times while their Guests are at the pool. All Guests are subject to the same rules and regulations as Members. A Member assumes full responsibility for their Guest(s) and may be penalized for infractions by their Guest(s) and held responsible for violations by their Guest(s). Should the Board of Directors deem it advisable, it may restrict or exclude Guests due to space constraints by notice on the clubhouse bulletin board and/or HCRA website.

i. Guest: A Guest is a non-Member, regardless of age, who wishes admittance to the HCRA pool and facility. Guest(s) must be accompanied by a Member, and the Member must obtain a daily guest pass for each guest brought into the pool. Guest passes can be obtained from either the Management Company or payment by check presented at the pool house gate. All Guests are subject to the same rules and regulations as Members. A Member assumes full responsibility for their Guest(s) and may be penalized for infractions by their Guest(s) and held responsible for violations by their Guest(s). The daily fee for a guest pass will be determined by the Board of Directors.

ii. Extended House Guest: An Extended-House Guest is a non-Member, who is sponsored by a Member in good standing, and resides with the Member for a period in excess of twenty-one (21) days during the pool season. An Extended Pass may be purchased as approved by the Board of Directors. This pass may not be purchased for any person who is an employee of the Member. This pass is available upon presentation of documentation that this person is an actual houseguest.

iii. Large Number of Guests: Any Member desiring to host more than eight (8) Guests to the pool at any one time must notify the Pool Staff at least one (1) week in advance to provide for proper pool staffing.

iv. All Guests who wish to enter the main pool must show swimming proficiency and are subject to the same requirements of Members (see Section III.B.iii). Pool Staff will issue a daily wrist band to guests who pass the swim test. If a guest cannot pass the swim test, then the guest must be accompanied by an adult or childcare provider aged 16 or older when in the main pool or wading pool area.

### III. Restricted Use

A. Childcare Provider: One full time (20 hours or more per week) babysitter, au pair, nanny or childcare provider, who is not a Member, may be admitted to the pool when accompanying the employing Member's child(ren). Each Member is responsible for registering the provider through the online system and for paying any necessary fees as determined by the HCRA Board of Directors. Childcare Providers must be aged 16 or older. The HCRA assumes no responsibility for any acts or failure to act by a Childcare Provider.

- B. Children of Members: Children of Members are granted certain rights to access the Clubhouse and the Pools. Please remember that adult Members and Childcare Providers need to be responsible members of our pool community for the safety and security of their children and guests. Children of Members are granted the rights of usage under the following guidelines:
- i. Entry to the Clubhouse:
    - a. Any child under the age of 12 must be accompanied by an adult Member or a Childcare Provider aged 16 or older to enter the Clubhouse facility.
    - b. Any child age 12 years or older, who is a Member, may enter the Clubhouse facility unaccompanied, and may sponsor guests at the pool house gate.
  - ii. Entry to the Wading Pool:
    - a. Any child under 6 years old may enter the wading pool, but must be accompanied by an adult Member, adult Guest or Childcare Provider within the gated area.
    - b. Children age 6 years and older may not enter the wading pool, especially during the break times; unless accompanying a younger child and are supervised by an adult Member, adult Guest or Childcare Provider within the gated area.
  - iii. Entry to the Main Pool:
    - a. All persons, regardless of age, who are unable to demonstrate swimming proficiency to the Pool Staff are not permitted in deep water (water deeper than 4 feet).
      1. In the Pool Staff's discretion, a determination of swimming proficiency shall be made by requiring the person to pass a basic swim test administered by the Pool Staff or present proof of same, as determined by the HCRA Board of Directors. The swim test shall include, but it is not limited to, swimming one length of the pool and treading water for one minute.
      2. An exception shall be permitted for any individual who engages and is under the direct supervision of a swim instructor, while in the pool.
    - b. Any child under the age of 12 may enter the main pool unaccompanied so long as:
      1. the Pool Staff have determined that the child is of sufficient proficiency at swimming or the child has passed the swim test administered by the Pool Staff;
      2. the Pool Staff has on file the child's swim contact and emergency data form; and

3. the child is wearing a HCRA wrist band signifying his/her competency in the water. Failure to wear the wrist band once issued will cause the child to be prevented from entering the pool unaccompanied.

iv. Online Registration Requirements:

- a. The online registration of members in the HCRA system requires an accurate picture of each member of the household. Once membership has been approved for a household, the HCRA or Pool Staff will work with you to ensure timely processing of family pictures.
- b. Because children grow so quickly, the HCRA requests that all children, under the age of 16, have new and accurate pictures entered into the online system every odd age year (i.e. at the age of 3, of 5, of 7....). It is also the discretion of the Pool Staff to request a new picture of a person, if the current picture does not match the likeness of the individual.

IV. Rules of Usage

A. General Rules

- i. All persons using the pool do so at their own risk. HCRA assumes no responsibility for any injury or accident in connection with such use or any loss or damage to any person or property.
- ii. No person shall use the pool facilities unless the pool is officially open and Lifeguards are on duty. No swimming is allowed in the absence of a Lifeguard. Persons found inside the pool enclosure when the pool is closed will lose their privilege for the remainder of the season and risk prosecution for trespassing.
- iii. Swimmers must wear proper and appropriate bathing attire. No thong style swimsuits, cut-offs, jeans, or other inappropriate attire will be permitted.
- iv. NO alcoholic beverages are permitted within the premises. Intoxicated persons will be expelled.
- v. NO drugs are permitted on the premises, except as prescribed by a physician.
- vi. NO smoking, juuling, e-cigarettes, or use of tobacco products is permitted within the confines of the pool area or clubhouse.
- vii. NO pets are allowed anywhere on the premises, except for seeing-eye/guide dogs or service animals.

- viii. NO persons with infections, colds, coughs, eye infections, lesions or open sores will be allowed in the pool.
- ix. NO large wheeled vehicles (except wheelchairs and strollers) are permitted in the pool area.
- x. NO inline skates, bikes, scooters, wheeled shoes, skateboards, or other similar equipment is permitted in the pool area.
- xi. The pool may be closed for various reasons, including, but not limited to the following:
  - a. for special events (i.e. swim meets) with the permission of the HCRA Board of Directors;
  - b. by the Pool Manager in the case of inclement weather (including cool temperature, thunder, lightning, or rain), an emergency, sanitary mishap, or mechanical breakdown of equipment; or
  - c. at the discretion of Pool Management when such closure is necessary in their judgment.

B. Health and Sanitation

- i. Food and refreshments may not be consumed on the pool deck and can ONLY be consumed in the grassy areas on either side of the pool. NO food of any kind is allowed on the pool deck. NO glass or other breakable containers are allowed.
- ii. All refuse must be placed in the trash containers provided. HCRA asks that all Members and Guests use the appropriate regular and recyclable trash containers provided.
- iii. Spouting of water is prohibited, as are any other non-hygienic actions.
- iv. Chewing gum is not allowed.
- v. Children not yet toilet trained are encouraged to restrict their swimming to the wading pool. Any bodily/fecal accidents could force closure of the main pool.
- vi. A shower must be taken before entering the pool. A foot shower must be taken before entering the pool from the grassy area.

C. Safety

- i. All injuries that occur on the premises must be reported immediately to the Pool Staff.

- ii. NO lewd conduct or inappropriate activities (either verbal or physical) are permitted.
- iii. NO loud, profane, vulgar or abusive language is permitted.
- iv. Running, pushing, dunking, rough play, wrestling, standing or sitting on a person's shoulders is not allowed.
- v. The use of floatation devices, balls and other play equipment may be permitted and will be regulated by the Pool Staff. Pool Staff may from time to time, at its sole discretion, ban the use of any device if, in their opinion, it presents an inconvenience or safety hazard for any or all patrons. The determination of the Pool Staff is final.
- vi. Somersaults and other unsafe actions from the pool edge are prohibited.
- vii. Persons who demonstrate to the Pool Staff an inability to swim will not be permitted in the deep end of the pool and will be restricted to the shallow end of the pool.
- viii. Steps and ladders into the main pool are to be used for ingress and egress purposes only and shall always be kept clear . Sitting or playing on the steps or the ladders is not permitted.
- ix. The HCRA has installed security cameras on the premises which provides unsupervised and unmonitored video surveillance and are present for security purposes only. The cameras are installed to monitor the surrounding areas for criminal activity and such film will be turned over to law enforcement or to another party in the event of a subpoena. The security system only retains the film footage for a period of 60 days, after which the system overwrites any prior video footage with new recordings.

D. Diving Area

- i. Use is restricted to persons over 16 and children under 16 who have passed the swim test as described above (see Section III.B.iii.).
- ii. Only one person at a time is permitted on the diving board.
- iii. Excessive bouncing, inward and cut-away dives are not allowed.
- iv. Divers will not enter the water until the previous diver has reached the sidewall.
- v. General swimming in the area is prohibited. Pool Staff may make exceptions if crowd conditions exist.

#### E. Wading Pool

- i. There is NO lifeguard service in the wading pool. Member parents, adult Guests or Childcare Providers are responsible for the safety and behavior of their children.
- ii. All children in the wading pool area must be physically accompanied by an adult Member, an adult Guest, or Childcare Provider within the gated area.
- iii. Use of the wading pool is restricted to children under 6 years old. Older children are not allowed to use the wading pool during the hourly break period; unless accompanying a younger child and are supervised by an adult Member or Childcare Provider within the gated area.
- iv. Parents and Childcare Providers are requested to monitor their children's behavior so that the wading pool remains a safe and enjoyable place for everyone.
- v. All diaper wearing children must wear appropriate swimmers and/or rubber/plastic pants as well as a well-fitting swimsuit. Disposable diapers are NOT allowed.
- vi. All toys that are brought for children to play within the wading pool area must be small and non-breakable.

#### F. Main Pool

- i. Member Parents, adult Guests, or Childcare Providers are responsible for the behavior of their children. Please be sure all children are aware of the pool rules and understand that the Pool Staff is always in charge.
- ii. Chairs, lounges and tables are available on a first come/first serve basis. Members, Guests or Childcare Providers are asked to supervise their children's use of lounge chairs. All Members are asked to be considerate of their fellow patrons. Please do not use the lounges, chairs and tables simply to store personal effects. If you are not going to use the chair to lounge, please be courteous and allow someone else to do so. In particular, chairs under the sunbrellas and other shade devices should not be used solely to store personal effects and another member may request use of those chairs to obtain protection from the sun.
- iii. Individual radios, CD players, game consoles, iPods, etc. must be operated at a low volume, which is not objectionable to others. In the event of a dispute, the device must be turned down or turned off.
- iv. For a ten (10) minute period each hour, as determined by the Pool Staff, the pool will only be available for lap swimmers to swim laps. All other persons must exit the pool during this ten (10) minute period. At the end of the last hour of pool operation for the day, there will be no lap swim period.



- v. Members and their children are discouraged from talking to the Pool Staff while they are on duty. The area around the guard stands must always be kept clear. Please speak to the Pool Staff only at break time or in cases of emergency. For all other concerns that need to be addressed, please contact the Pool Manager.

#### G. Enforcement

Ideally each Member should monitor the behavior of all other persons who use the pool due to his/her rights of membership. The behavior of guests and children is the responsibility of the accompanying Member or Childcare Provider. The HCRA Board of Directors has delegated authority to the Pool Management Company for the day to day operations and management of the Pool and Clubhouse, which includes, but is not limited to, the Pool Staff.

- i. Lifeguards, the Pool Manager, and other Pool Staff will be readily identifiable. Their instructions are to be followed immediately. They are in charge of pool safety and operation.
- ii. Direct enforcement of the rules rests primarily with the Pool Manager. The Pool Manager is the ultimate authority regarding decisions concerning the health and safety of persons using the pool and of all operation concerns.
- iii. The Pool Manager is authorized to exclude or expel anyone from the pool area for violations of the rules. In certain cases, one warning may be issued, but a warning is not necessary prior to expulsion.
- iv. Deliberate insubordination to the Pool Staff will result in immediate ejection for the remainder of that day.
- v. The Pool Staff may periodically request that persons present at the pool confirm their entrance access, and if no entrance access was obtained, such persons may be removed from the facility.
- vi. Any individual violating these rules and regulations, or any reasonable instruction from the Pool Staff or other person in authority will be subject to disciplinary action. In cases where outside intervention is deemed necessary by the Pool Staff, the following rules apply to all Members and Guests:
  - a. Willful damage, destruction or removal of pool property will be charged to the Member(s) responsible. If payment is not received within ten (10) days of written notice, a charge will be levied upon the Member(s) account.
  - b. Violations of these rules and regulations, or any request by Pool Staff, may result in additional disciplinary action. In these cases, the Pool Manager will notify the HCRA Management Company and seek assistance from the HCRA Board of Directors. The HCRA reserves the right prosecute cases to the full extent of the law. Police assistance will be requested where appropriate.

## V. Liability

The HCRA, its Board of Directors, the Pool Management Company and its employees are not liable for any accident or injury to any person or for the loss of or damage to their property while on HCRA premises. Any item found on the premises (such as clothing, towels, etc...) will be collected by Pool Staff and stored as "Lost and Found." Upon request, such items may be examined by contacting Pool Management regarding the "Lost and Found Box". All items not claimed by the end of the pool season will be disposed of at the direction of the Pool Management Company and the HCRA Board of Directors.

---

These rules and regulations may be revised or added to at any time at the discretion of the Board of Directors. These Pool Rules and Regulations supersede and replace any previously adopted policies relating to the same subject.

These are the pool rules and regulations of the Hampton Chase Recreation Association as written and amended, 21 February 2019.

## Appendix 1 – Pool Hours of Operation

The pool season runs from the Saturday of Memorial Day Weekend through Monday of Labor Day Weekend. The general pool operating hours are:

### **When Fairfax County Public Schools are in session:**

- Monday to Thursday – 3:00pm to 8:00pm
- Friday – 3:00pm to 9:00pm
- Weekend/Holidays – 11:00am to 9:00pm

### **Main Season 6/13/24 to 8/18/2024:**

- Monday to Thursday – 12:00pm to 8:00pm
- Friday – 12:00pm to 9:00pm
- Weekend/Holidays – 11:00am to 9:00pm

### **Low Season 8/19/24 to 9/2/2024:**

- Monday to Thursday – 3:00pm to 8:00pm
- Friday – 3:00pm to 9:00pm
- Weekend/Holidays – 11:00am to 9:00pm

Note that the pool will close for all Chase Club Shark Swim Team home meets, which will be listed on the Calendar page of the HCRA website ([www.hcrafairfax.org](http://www.hcrafairfax.org)).